

# **How to Register**

Please read this information before registering.

The registration form for workshop attendees is on the next page. Please use this form if you wish to mail or fax your registration. Note that the form is also available online for secure web registration (www.energy2005.ee.doe.gov). You will be sent a confirmation letter when your registration is received.

If your company is an exhibitor at Energy 2005, contact DOE Events at 800-608-7141 (M-F, 9-5 Eastern) or email: energy2005@doeevents.com. If you are a speaker, contact your Track Lead for a speaker registration form and information on the speakers-only website.

All participants in Energy 2005 sessions, meal functions, social events, and other programs must be registered for the event. Only fully registered attendees will be allowed in the sessions. Tickets will be sold at the on-site registration table for guests wishing to attend meal functions, social events or tours. Passes will also be available at no charge for guests accompanying you to the receptions on a space-available basis.

## **Registration Fees**

Regular registration is \$565. There is an Early Registration rate of \$465 for registrations postmarked by June 10, 2005. There is also a team discount available for four or more workshop registrants from the same organization who register at the same time, postmarked by June 10, 2005. The team discount fee is \$420 per person. The one-day rate for attendees is \$365.

#### **Technical Tour Registration**

Technical tours descriptions are available on the website. Please note that these tours are optional and there is an additional \$20 fee for each tour. Check www.energy2005.ee.doe.gov for updates. Tour tickets may be

purchased separately from your registration, or you can sign up on-site if there is space available.

## **Payment Information**

Please make your check or purchase order payable to: "DOE-Energy 2005." All checks must be drawn on a U.S. bank.

#### Wire Transfer or Electronic Funds Transfer

If your registration fee will be paid by wire transfer or electronic funds, please contact the Energy 2005 registration office at 800-608-7141 or 540-937-1739, or email: energy 2005@doeevents.com.

# **Cancellation Policy**

The registration fee, minus a \$50 service charge, will be refunded for written cancellations of registration and/or tours received prior to August 1, 2005. No refunds after that date. You may substitute attendees at any time by sending written notice of the change prior to August 1, 2005. After that date, please bring the information to the on-site registration table at the workshop. Send written notice of cancellation or changes by email to energy2005@doeevents.com; by fax: 540-937-7848; or by mail to DOE-Energy 2005, c/o SAGE Systems Technologies, LLC, 10440 Balls Ford Road, Suite 200, Manassas, VA 20109. If you have any questions, call 800-608-7141 or 540-937-1739, or email: energy2005@doeevents.com.

#### **Special Needs**

We will make every effort to accommodate any special needs that you require. Please indicate these on your registration form. We will confirm receipt by return email.

Mail or fax the completed registration form to:
DOE-Energy 2005 c/o SAGE Systems Technologies, LLC
10440 Balls Ford Road, Suite 200, Manassas, VA 20109 Fax: 703-365-0460

Please do not submit the registration form after August 1, 2005. If you are registering after that date, bring this form to the on-site registration table at Energy 2005.





# Energy 2005, August 14-17, 2005, Long Beach, California *Please read the information on first page before filling out this form.*

# Please print clearly.

First Name:	Last Name:	
Title:		
Org. Type (select one):		
□ Architect/Engineering/Design Consultants □ Associations/Societies □ Builder/Contractor/Developer □ Building Facilities Management □ Civilian Agency □ Congress & White House □ Defense Agency □ Education: Higher Educ. □ Education: K-12 Inc. School Boards and Districts	□ Energy Consulting/Auditing □ Environmental Consulting/Recycling/ Waste Management □ Equipment Supplier/Installer □ ESCO □ Finance/Banking/Insurance □ Foreign Government □ General/Miscellaneous □ Health Care □ Lighting □ Media	<ul> <li>National Laboratory</li> <li>Power Marketing Association</li> <li>Power Producer</li> <li>R &amp; D (Private, Non-Federal)</li> <li>State, Local &amp; Native American Government</li> <li>Utility (Investor-Owned)</li> <li>Utility (Miscellaneous)</li> <li>Utility (Municipal)</li> <li>Utility (Rural Electric Coop.)</li> </ul>
Agency/Organization/Company:		
□ Architect of the Capitol □ Department of Commerce □ Department of Defense - Air Force □ Department of Defense - Army □ Department of Defense - Marine Corps □ Department of Defense - Navy □ Department of Defense - Other □ Department of Education □ Department of Energy □ Department of Energy □ Department of Energy - National Lab (Please specify in "Other")	<ul> <li>□ Department of Health and Human Services</li> <li>□ Department of Homeland Security</li> <li>□ Department of Housing and Urban Development</li> <li>□ Department of Interior</li> <li>□ Department of Justice</li> <li>□ Department of Labor</li> <li>□ Department of State</li> <li>□ Department of the Treasury</li> <li>□ Department of Transportation</li> </ul>	<ul> <li>□ Department of Veteran Affairs</li> <li>□ Environmental Protection Agency</li> <li>□ Federal Emergency Management Agency</li> <li>□ Federal Energy Regulatory Commission</li> <li>□ General Services Administration</li> <li>□ Office of Management and Budget</li> <li>□ Small Business Administration</li> <li>□ Social Security Administration</li> <li>□ U.S. Department of Agriculture</li> <li>□ U.S. Postal Service</li> </ul>
Other:		
Site Name/Company line #2:		
Mailing Address:	Ct. t. /D	7: / D 4-1 C. 1
City:		
Business Phone: ( )		
Email Address:		
Special Needs: Comments:		
Emergency Contact and Phone:		
☐ Do not share my information with third par		
How did you hear about this workshop? (check		
☐ At Energy 2004 ☐ Online ad/Calendar Listing ☐ Trade Publication/ad	☐ Colleague/word-of-mouth☐ Email☐ Direct mail/flyer	☐ Previous Attendee ☐ Another conference/trade show ☐ Other:
☐ I plan to join the Tuesday morning Energy Fun Run/Walk		
Registration Fee: (select one) ☐ Early Registration (postmarked by June 10 ☐ Regular Registration		ked by June 10, 2005)\$420 ea.
Ontional Tachnical Tours: D Tour #1 \$20	·	
Optional Technical Tours:  Tour #1 - \$20	10ur #2 - \$20	11 #4 - \$20
Method of Payment: (select one) ☐ Government Training Form ☐ Company Credit Card: ☐ American Express ☐ VISA		tronic Funds Transfer 🚨 Check
Credit Card Number:		Expiration Date:
<b>.</b>		
TOTAL AMOUNT DUE: \$		
Mail or fax this form to: DOE-ENERGY 2005 c/o SAGE Systems Technologies, LLC • 10440 Balls Ford Road, Suite 200, Manassas, VA 20109 • Fax: 703-365-0460		